

SERVICES: TRADE IN YOUR OFFICE FURNITURE

Upcycle your furniture with a trade-in to offset your furniture purchases. We buy all kinds of used office furniture - from small offices to huge corporate inventories. We take trade-ins from clients who use the credit to offset the costs of the office furniture they really want to buy from our showroom.

**Office
Furniture** **NOW!**
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Do you want to give your office a new look?

Has your office furniture become obsolete? One way to both get rid of furniture you don't want AND purchase furniture to replace it is to trade-in your office furniture to Office Furniture NOW. We take trade-ins to offset your furniture purchases. Daily, we buy all kinds of used office furniture - from small offices to huge corporate inventories. We take trade-ins from clients who use the credit to offset the costs of office furniture they want to buy from Office Furniture NOW!

If you have furniture to sell and/or want to trade in some furniture for credit toward new furniture from Office Furniture NOW, here's what to do:

- It is best to take a variety of digital photographs of the inventory, both wide-angle and close-up views. These can be uploaded to us when sending us information on your furniture.
- When our liquidation experts receive the photos, we'll give you a call and discuss the inventory in-detail with you.
- If necessary, one of our professional estimators will set an appointment to come see the office furniture you have for sale, at a time convenient to you. We will probably take additional digital photos to document the inventory. We will then determine the furniture's market value and estimate the cost of removal of the furniture.

- If the market value is sufficient to overcome the cost of removal and disposition, we will make you an purchase offer for your furniture, which can be credited towards furniture you buy from Office Furniture NOW! All of our liquidation/ trade-in purchase offers include a line item for furniture removal service.
- If we remove your furniture, Office Furniture NOW's project manager will coordinate with any other people at work in your space - electricians, cleaning services, etc., in a manner that will minimize disruptions and our time on-site.

We take great pleasure in turning an often stressful time - during a move, business shut down or re-configuration - into a painless feeling of "it's taken care of." Please let us know how we can help.